



Report to the Business Administration Committee

Pre-Solicitation Terms for Maintenance and Repair Services of Terminal A

Baggage Handling Systems

at

Ronald Reagan Washington National Airport

January 2018



Purpose

Staff requests that the Business Administration Committee concur with the issuance of a solicitation for maintenance and repair services of baggage handling systems in Terminal A at Ronald Reagan Washington National Airport (Reagan National). The proposed contract includes a one-year base period with four one-year option periods.



Background

- The current contract, ending April 30, 2018, requires the contractor to provide baggage handling system maintenance and repair services on all inbound baggage conveyance equipment as well as the shared-use (Air Canada, Frontier and Sun Country) outbound baggage conveyance equipment located in Terminal A at Reagan National.
- The incumbent, Engie Services, of Boston, Massachusetts, has been performing these services since November 1, 2013.



Discussion

- The selected firm will provide the necessary supervision, labor, administrative support, tools, parts, materials, supplies, equipment and transportation necessary to perform the required services at Reagan National, 19 hours a day, 365 days a year.
- The proposed contract includes a one-year base period with four one-year option periods.



Evaluation

- Full and open competition will be achieved using a competitively negotiated “Best Value” procurement method.
 - This method takes into consideration technical factors and price, which are separately evaluated, and the proposal that is found to represent the best overall value to the Airports Authority forms the basis of award.
- Technical evaluation will be based on the following criteria, listed in descending order of importance:
 1. Past Performance and Qualifications of the Firm
 2. Project Understanding
 3. Management Plan
- The Department of Supplier Diversity reviewed the solicitation and established a 20 percent Local Disadvantaged Business Enterprise participation requirement for this contract.



Recommendation

Staff requests that the Business Administration Committee concur with the issuance of a solicitation for maintenance and repair services of the baggage handling systems in Terminal A at Ronald Reagan Washington National Airport. The contract award will require Committee and Board approval.



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REPORT TO THE BUSINESS ADMINISTRATION COMMITTEE

PRE-SOLICITATION TERMS

FOR

MAINTENANCE AND REPAIR SERVICES OF TERMINAL A BAGGAGE HANDLING SYSTEMS AT RONALD REAGAN WASHINGTON NATIONAL AIRPORT

JANUARY 2018

PURPOSE

Staff requests that the Business Administration Committee concur with the issuance of a solicitation for maintenance and repair services of baggage handling systems in Terminal A at Ronald Reagan Washington National Airport (Reagan National). The proposed contract includes a one-year base period with four one-year option periods.

BACKGROUND

The current contract, ending April 30, 2018, requires the contractor to provide baggage handling system maintenance and repair services on all inbound baggage conveyance equipment as well as the shared-use (Air Canada, Frontier and Sun Country) outbound baggage conveyance equipment located in Terminal A. The incumbent, Engie Services, of Boston, Massachusetts, has been performing these services since November 1, 2013, with a current annual value of \$643,000.

DISCUSSION

The selected firm will provide the necessary supervision, labor, administrative support, tools, parts, materials, supplies, equipment and transportation necessary to perform the required services in Terminal A at Reagan National, 19 hours a day, 365 days a year. The proposed contract includes a one-year base period with four one-year option periods.

EVALUATION

Full and open competition will be achieved using a competitively negotiated “Best Value” procurement method. This method takes into consideration technical factors and price, which are separately evaluated, and the proposal that is found to represent the best overall value to the Airports Authority forms the basis of award.

Technical evaluation will be based on the following criteria, listed in descending order of importance:

1. Past Performance and Qualifications
2. Project Understanding
3. Management Plan

The Department of Supplier Diversity reviewed the solicitation and established a 20 percent Local Disadvantaged Business Enterprise participation requirement for this contract.

RECOMMENDATION

Staff requests that the Business Administration Committee concur with the issuance of a solicitation for maintenance and repair services of the baggage handling systems in Terminal A at Ronald Reagan Washington National Airport. The contract award will require Committee and Board approval.

Prepared by:
Ronald Reagan Washington National Airport
Maintenance Engineering Division
January 2018